



SUMMER 2025

STUDENT & PARENT HANDBOOK



CONTACT INFORMATION

UBMS OFFICE ADDRESS

Upward Bound Math Science

Upward Bound

Wesleyan University

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SOCIAL MEDIA

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ABOUT OUR PROGRAMS



WHO ARE WE?

- TRiO programs are federally funded by the U.S. Department of Education
- Serve and support first-generation, low-income (FGLI) students from Meriden and Middletown in their journey to college
- Funded to serve 120 students per year
- FREE FOR ALL PARTICIPANTS!
- Wesleyan has had UB/UBMS programs since the 1960s!



*Upward Bound Math Science
grant - Middletown*

*Upward Bound grant -
Meriden*



PROGRAM GOALS

We strive to provide our students with each of the following:

- *academic success*
- *an upper hand during the school year*
- *exposure to new areas of interest*
- *help in areas of struggle*
- *introduction to colleges and universities*
- *strengthened skillsets through enriching activities*

PROGRAM STAFF



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DARIO HIGHSMITH

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Meriden & Middletown*

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MEET THE TEACHERS!



Mikayla Wells – Math

Mikayla Wells is entering her 8th year as the UB/UBMS Math Teacher. During the regular school year she teaches at Plainville High School. At PHS she is the Assistant Coach of the Girls Basketball team, Unified Sports Coach, Class of 2027 Advisor, Dance Team Advisor, and Educators Rising Advisor. Her favorite part of UB/UBMS is seeing the growth the students make over the summer, and watching them set and achieve goals!



Dr. Belinda Huerta Buitrago – Science

Dr. Belinda Huerta Buitrago is a scientist and educator with a Ph.D. in Analytical and Environmental Chemistry, along with M.Sc. and B.Sc. degrees in Chemistry. She has over ten years of experience in research focused on sustainable chemistry, green engineering, and environmental remediation. Her work has been published in peer-reviewed journals and presented at international conferences through global collaborations. Dr. Huerta Buitrago is also a dedicated teacher and mentor, passionate about making science accessible and inspiring for students of all backgrounds. She looks forward to guiding students this summer as they explore, experiment, and grow as young scientists.



Hellena Rodriguez – English

Hellena Rodriguez is excited to be joining us for her second summer as our English teacher. She is a proud alum of the program from the graduating class of 2013. Currently a high school English teacher in New Haven, Hellena is excited to bring her passion from the classroom back to UB/UBMS. When she is not in the classroom, you can find her teaching karate at Valentin Karate in Meriden, or curled up with a good book. She is looking forward to another great summer with us.

MEET THE FACILITATORS!



Sabrina Torres



Grace Wright-Goodison



DeAaron Lawrence



Jacqueline Schmitt



Sabrina Zottola



Jake Maglio

PROGRAM OUTLINE: SUMMER THEME

EQ OVER IQ – THE SKILLS THAT SET YOU APART

This summer, we're focusing on something that often matters even more than your grades or test scores: **Emotional Intelligence (EQ)**. While IQ can get your foot in the door, **EQ is what sets you apart** in college, careers, and life

EQ Over IQ: The Skills That Set You Apart is all about recognizing and strengthening the tools you already have — like empathy, self-awareness, and the ability to stay calm under pressure. These “soft skills” might not be on a report card, but they're what make people want to hire you, work with you, and believe in you.

Throughout the summer, we'll explore:

- **Self Regulation** – How do you manage stress, stay motivated, and bounce back from challenges?
- **Decorum** – Do you know how to carry yourself in professional spaces with confidence, respect, and maturity?
- **Self-Awareness** – Are you clear on your values, goals, and how you show up in the world?
- **Communication** – Can you express yourself in a way that builds trust and confidence?

These are the real-world skills that leaders, employers, and mentors notice.

PROGRAM OUTLINE: SUMMER THEME

EQ OVER IQ – THE SKILLS THAT SET YOU APART

YOUR FINAL CHALLENGE: THE PERSONAL BRANDING PORTFOLIO

By the end of the summer, you'll create your own **Personal Branding Portfolio** — a toolkit that shows the world who you are, what you value, and where you're going. This is your chance to put your EQ into action.

Your portfolio will include:

- ✓ A **personal mission statement** that shares your values and purpose
- ✓ A polished **résumé** and **LinkedIn profile** that reflect your strengths
- ✓ A professional **email draft** (like reaching out to a mentor or asking for a recommendation)
- ✓ A confident, clear **60-second “elevator pitch”** introducing yourself and your career goals

You'll wrap it all up at our **Mock Networking Fair**, where you'll get to practice making professional connections, presenting your pitch, and building your brand.

WHY IT MATTERS

Your future isn't just about what you *know* — it's about how you *show up*. Whether you're applying to college, interviewing for a job, or collaborating on a big project, your emotional intelligence will carry you far.

This summer is your chance to level up – not just on paper, but as a person. Let's do this.

PROGRAM OUTLINE

CLASSES

The program will run Monday through Friday from 8:20am to 2:15pm

Each student will take the following classes:

- Math
- English
- Science
- Foreign Language

Grade Level Seminars

- Student's will be split up by grade and partake in lessons pertaining to their grade level
- Cover subjects such as college applications, time management, SAT skills, social/emotional learning, resume building, etc

Excursions/Activities

- Every Friday students will participate in an on/off-campus excursion or activity as a group

****all students are expected to arrive on time for every class****

Student Evaluation Form

Summer 2025



Product Criteria				Process Criteria								
Achievement on Objectives Overall Grade— Assessment of cumulative performance across all activities and assignments.			Classwork Demonstration of understanding of concepts through completed work.			Learning Behaviors Attendance, timeliness, attentiveness to instruction, on-task behaviors, effort.			Classwork/ Participation Engaged in classroom activities, work completion, task initiation, peer to peer discourse, collaboration.			
English Rating:	1	2	3	1	2	3	1	2	3	1	2	3
English Teacher Comment:												
Math Rating:	1	2	3	1	2	3	1	2	3	1	2	3
Math Teacher Comment:												
Science Rating:	1	2	3	1	2	3	1	2	3	1	2	3
Science Teacher Comment:												
Teacher Ratings are as follows:				1 - Needs Improvement			2 - Meets Expectations			3 - Exceeds Expectations		
Foreign Language				Students used a virtual program called Mango Languages to study their chosen foreign language. They were expected to be actively engage in learning for the entire class period. The class met 10 times, each session lasting 45 minutes, providing a total of 7.5 hours of instructional time. Mango is accessible on any device with internet access.						Needs Improvement Meets Expectation Exceeds Expectations		

PROGRAM OUTLINE

CLASS SCHEDULE

Time	A Day	B Day
8:20am - 8:30am	Sign In & Breakfast Snacks	
8:30am - 9:40am	Class 1	Class 3
9:45am - 10:55am	Class 2	Class 4
11:00am - 11:45am	Lunch	
11:50am - 12:10pm	Community Check-In	
12:15pm - 1:15pm	GLS/Workshop	
1:15pm - 2:15pm	Non-Academic Activities	
2:15pm	Dismissal	

SUMMER CALENDAR

June 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7 Summer Orientation
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 First Day of Summer Program	24 Class Day (A)	25 Class Day (B)	26 Class Day (A)	27 Class Day (B)	28
29	30 Class Day (A)					

SUMMER CALENDAR

July 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Class Day (B)	2 Class Day (A)	3 Class Day (B)	4 No Programming	5
6	7 Class Day (A)	8 Class Day (B)	9 Class Day (A)	10 Class Day (B)	11 Ocean Beach (NO CLASSES)	12
13	14 Class Day (A)	15 Class Day (B)	16 Class Day (A)	17 Class Day (B)	18 Yard Goats Game (NO CLASSES)	19
20	21 Class Day (A)	22 Class Day (B)	23 Class Day (A)	24 Class Day (B)	25 Field Day	26
27	28 Class Day (A)	29 Class Day (B)	30 Communicate to Elevate (NO CLASSES)	31 Reflection Day		

SUMMER CALENDAR

August 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Last Day of Summer Program (NO CLASSES)	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

PROGRAM POLICIES

CODE OF CONDUCT

- The program expects all UBMS/UB students to conduct themselves in a manner that reflects respect for self and others. While at Wesleyan University, we expect all students to conduct themselves as young adults in keeping with high professional and personal standards
- The program expects all students to complete academic assignments, present research and projects, participate in class, and fully engage in all activities to the best of their ability
- Transportation is a privilege of UBMS/UB and proper behavior to and from the program is expected at all times
- Students are not permitted to leave campus for any reason during the program day

PROGRAM POLICIES

ATTENDANCE & TARDINESS

- If missing more than 1 week of program, must communicate with program staff
- Students who are absent due to sickness will need to submit a confirmation note from parents or a doctor. The letter must state:
 - Reason for absence
 - Date of absence
- Schools pictures, driver's tests, sleeping late, and missed rides will not be accepted as excused absences
- Parent(s)/guardian(s) call the office at **(860)685-2970** or email **ubms@wesleyan.edu** if your child is going to be late or absent, and submit a note of explanation for the student's file
- It is the student's responsibility to get any work that has been missed and catch up in their classes

PROGRAM POLICIES

ATTIRE

- The Upward Bound Math-Science/Upward Bound summer program is an intensive, intellectual, and leadership development experience. We all have a part in creating and maintaining that environment. Action and attitude are two areas that contribute to the environment; dress is another. Individual expression and comfort are important. Many rooms are airconditioned, and some are not. Classrooms and facilities are spread throughout the campus. Dress should not distract anyone from the primary purpose: the development of intellect, leadership, and good communication skills.

Dress Do's

- Dress appropriately for academic activities
- Dress appropriately for the weather (rain, etc)
- Bring extra clothes for athletic and non-academic activities

Dress Dont's

- **No** clothes revealing stomachs, chests, backs, buttocks, and undergarments
- Undergarments **must** be concealed and worn as undergarments
- **No** clothes with offensive language or pictures
- **No** skin-tight attire

PROGRAM POLICIES

CELLPHONES

- During classes and other program activities, cellphones must be off and away, unless they are being used for class. We expect you to give your full, undivided attention to your instructors/activity leaders. Minimize distractions as much as possible.
- Students caught using cellphones inappropriately will be given a warning. If further cellphone usage follows, UBMS staff will have no issue confiscating cellphones and contacting parents.

RESPONSIBLE USE OF CHROMEBOOKS & TECHNOLOGY

- During the Wesleyan University Upward Bound/Upward Bound Math-Science summer program, you may be provided with a Chromebook and charger to support your learning. It is essential to use these and all other technology resources responsibly and respectfully.

PROGRAM POLICIES

KEY EXPECTATIONS FOR TECHNOLOGY USE

- **Educational Purposes:** Use Chromebooks and other technology primarily for program-related activities and assignments.
- **Care and Respect:** Treat all technology with care to avoid damage. This includes handling the Chromebook gently, keeping it away from food and liquids, and storing it securely.
- **Appropriate Content:** Access and share only appropriate and respectful content that aligns with the educational goals of the program. Avoid anything offensive, harmful, or illegal.
- **Respect for Others:** Respect the privacy and intellectual property of others. Do not share personal information or copyrighted material without permission.
- **Reporting Issues:** If you experience any technical problems or notice any damage to your Chromebook, report it to program staff immediately. Do not attempt to fix it yourself.

DAILY CHROMEBOOK RESPONSIBILITY

- Unless explicitly stated otherwise by program staff, you are expected to bring your assigned Chromebook and charger with you to the program **every day**, fully charged and ready for use. This ensures you can actively participate in all learning activities.

PROGRAM POLICIES

FOR MORE DETAILS

- Please refer to the **Student Technology Use Agreement** that you and your parent/guardian will sign for a more comprehensive explanation of your responsibilities regarding the care, use, and potential liability associated with the program-provided Chromebook. Your cooperation in using technology responsibly will help ensure a productive and positive learning environment for everyone.

SUMMER FORMS

- Students **MUST** fill out all required forms and return to UB/UBMS staff. Forms can be submitted on the first day of the summer program or sent to the UB/UBMS office. ***Staff contact details can be found on page 4***
- **REQUIRED FORMS:**
 - Wesleyan Activity Waiver
 - Medical Form
 - Photo Release Form
 - Wide Angle Vision Waiver (team building)
 - Student Technology Use Agreement



PERMISSION, WAIVER, RELEASE AND INDEMNITY AGREEMENT

In consideration of permitting _____ to enroll or participate in certain activities, conferences, trips, etc. described as:

Upward Bound/Upward Bound Math-Science 2025 Summer Program
All program activities, including, but not exclusive to:
2025 Summer Program on Wesleyan's campus
Educational, enrichment trips, and College visits
All UB/UBMS activities throughout the summer program (6/23/25 – 8/29/25)
(Including transportation to and from activities)

offered by Wesleyan University beginning on dates above, the undersigned, on behalf of his or herself and for his or her heirs, executors, administrators and all of the assigns of any of them, hereby knowingly and voluntarily **RELEASES, WAIVES, FOREVER RELINQUISHES and DISCHARGES** Wesleyan University, its trustees, officers, agents, servants and employees (the "Released Parties") from any and all claims, causes of action, liability of any type whatsoever including but not limited to liability for personal injury, property damage or wrongful death occurring to him or her arising as a result of, incidental to or related to engaging in the Activity, whether the same shall arise by the negligence of any of the Released Parties or otherwise.

BY SIGNING THIS AGREEMENT, IT IS THE INTENTION OF THE UNDERSIGNED TO EXPRESSLY ASSUME ALL RISK OF PROPERTY DAMAGE, PERSONAL INJURY OR DEATH TO THE EXCLUSION OF WESLEYAN UNIVERSITY AND TO EXEMPT AND RELIEVE WESLEYAN UNIVERSITY FROM LIABILITY FOR PROPERTY DAMAGE, PERSONAL INJURY OR DEATH, INCLUDING WHERE CAUSED BY NEGLIGENCE.

The undersigned for him/herself, his/her heirs, executors, administrators and/or assigns of any of them agrees that, in the event any claim for property damage, personal injury or wrongful death shall be prosecuted against Wesleyan University arising out of, incidental to or related to him/her and the Activity, he/she shall indemnify and hold harmless Wesleyan University from any and all claims, causes of action, liability, damage, cost or expense by whomever or wherever made or presented arising as a result thereof.

The undersigned acknowledges that he/she has read this Agreement, has been fully and completely advised of the potential dangers incidental to engaging in the Activity and is fully aware of the legal consequences of signing this Agreement.

FOR: Upward Bound/UBMS participants

Printed Name

Signature

Date

Date of Birth

For Minors

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

UBMS Emergency Contact/Medical Information

Student Name: _____

Emergency Contact #1 – Name: _____

Phone #: _____

Emergency Contact #2 – Name: _____

Phone #: _____

Please list any Allergies/Medications:

Allergic to:	Medications Prescribed:

Special Health or Dietary Considerations:

The following non-prescription medications that are checked off may be administered to my child in the event that a first aider, director, program coordinator, summer staff member deems it necessary:

1. Ibuprofen (Advil) Yes ☐ No ☐
2. Antacid (Pepto Bismol) Yes ☐ No ☐
3. Antihistamine (Benadryl) Yes ☐ No ☐
4. Acetaminophen (Tylenol) Yes ☐ No ☐
5. Aspirin (Bayer) Yes ☐ No ☐

I authorize all medical and surgical treatment, X-ray, laboratory, anesthesia, and other medical and/or hospital procedures may be performed or prescribed by the attending physician and/or paramedics for my child and waive my right to informed consent of treatment. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.

Parent's/Guardian's Signature

Date

PUBLICITY AND PHOTO RELEASE FORM

The Wesleyan Upward Bound Math Science Program is making a concentrated effort to promote the positive activities, honors, and work of our staff and students. This includes working with local newspapers, radio, and television stations and developing our own publications. These publications include information, likenesses, and images, which may appear on the University web site and social media accounts, as well as in other publications.

As we go about this project, there will be opportunities for various students to be interviewed and/or photographed and **identified by name and grade or school**. However, we understand that some parents may request that we do not identify their child(ren). Please fill out the form below to inform us of your wishes regarding publicity. **Please note, however, that your child's image or likeness may appear in occasional candid photos without any type of name identification and the use of these candid photos of your child is permissible.**

(Please print. Use a separate form for each child)

Student Name _____ Grade _____

Parent/Guardian Name _____

☐ I give permission for my child to be interviewed, identified, and/or photographed/filmed for use in program publications, including, but not limited to, publication via web site or other technological publications, videos, newspapers, radio, or television.

☐ I request that you do not interview or photograph my child.

Parent/Guardian Signature _____

Date _____

This form will be kept on file at our office. If a situation arises that may change your child's status regarding publicity, please notify us in writing as soon as possible. New photo release forms will not be required each school year.

WIDE ANGLE VISION LLC

5 Indian Hill Ave
Portland, CT 06480

www.wideanglevisionllc.com

*The new wave in experiential education & leadership
development*



PROGRAM WAIVER 2025

I have been informed of and understand the nature of the activities offered by WIDE ANGLE VISION LLC. These activities **may** include but are not limited to large group games and mobile team-building initiatives.

These activities will be facilitated according to the objectives of the program and a schedule, subject to modification by weather and other considerations. I acknowledge that reasonable safeguards have been employed to render the aforementioned activities as safe as possible, but I do understand the risks of the program as involving some strenuous physical activity.

By signing this form, I hereby agree that my participation includes an understanding and assumption of the risks, and waives any claim against WIDE ANGLE VISION LLC and any of their staff for liability for any injuries or illness that may occur that are not the direct result of intentional misconduct or gross negligence on their part. I also waive any claim against WIDE ANGLE VISION LLC and any of their staff for liability for any injuries that may occur in transporting the below-named participant to and from The WIDE ANGLE VISION LLC program for the purpose of visiting or participating in a program. I understand that photographs of participants in WIDE ANGLE VISION LLC activities may be taken and used for the promotion of WIDE ANGLE VISION LLC in newspapers, magazines, or other printed or published material unless I notify WIDE ANGLE VISION LLC in writing prior to participation.

Program(s): Wesleyan University Upward Bound/Upward Bound Math-Science Program Date(s): June 23, 2025

Print Participant's Name: _____

Print Parent/Guardian's Name: _____
(if under age 18)

List any medical condition, physical limitation or other relevant information that would restrict your participation in these activities in any way.

Signature of Participant Date

Signature of Parent or Guardian (if participant under age 18) Date

Student Technology Use Agreement

As part of the Upward Bound (UB)/ Upward Bound Math-Science (UBMS) Summer Program, each student will be issued one (1) Chromebook and one (1) charger for academic use during the duration of the summer program. This agreement outlines expectations, responsibilities, and potential liabilities related to Chromebook usage. Please read carefully before signing.

Responsible Use:

Students are expected to use the Chromebook in a responsible and ethical manner, consistent with the educational purposes of the summer program and Wesleyan University's policies (if applicable). This includes, but is not limited to:

- Using the Chromebook for educational activities and assignments related to the summer program.
- Treating the Chromebook with care and respect.
- Adhering to all program rules and policies while using the Chromebook, both on and off campus.
- Respecting the privacy and intellectual property rights of others.
- Avoiding the use of the Chromebook for illegal activities, inappropriate content, or any purpose that could disrupt the learning environment.
- Not attempting to bypass security measures or alter the device's software or hardware configurations.

Daily Use and Maintenance:

- Students are expected to bring the Chromebook to the program each day fully charged, unless otherwise instructed by program staff.
- The Chromebook should be stored securely when not in use to prevent damage or loss.
- Students should keep the Chromebook clean and free from food, liquids, and other substances that could cause damage.

Reporting Issues:

Students must immediately report any technical issues, damage, or malfunctions to a member of the program staff. Do not attempt to repair the Chromebook yourself.

Return of Device:

The Chromebook and charger must be returned to the Wesleyan University Upward Bound/Upward Bound Math-Science program on the last day of the summer program. The device should be returned in the same working condition it was received, taking into account reasonable and minor cosmetic wear that occurs through normal educational use.

Student Technology Use Agreement

Liability for Damage or Loss:

While the Wesleyan University Upward Bound/Upward Bound Math-Science program provides these devices to support student learning, students and their guardians are responsible for the care of the Chromebook and charger.

- **Damage:** If the Chromebook requires repair due to misuse, negligence, or accidental damage beyond normal wear, the student and guardian will be responsible for covering the full cost of the repair.
- **Loss or Theft:** In the event that the Chromebook or charger is lost or stolen, the student and guardian will be required to pay a replacement fee of up to \$300.

Agreement:

By signing below, we acknowledge that we have read and understand the terms and conditions of this Student Chromebook Usage Agreement and agree to abide by them.

Chromebook Option: (Please select ONE)

☐ I will use the Chromebook provided by the Wesleyan University Upward Bound/Upward Bound Math-Science program and agree to the terms outlined in this document.

☐ My student will use their own **personal device** for the duration of the summer program. (Please note: The personal device should **not** be a device issued by their high school or any other institution. The program will not be responsible for the maintenance, repair, or loss of personal devices. Students using their own devices are still expected to adhere to responsible use guidelines relevant to program activities.)

Student Information:

Student Name (Printed)

Student Signature

Date

Parent/Guardian Information:

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date